

# IN HOME MEAL COUNT for STAFF

Home \_\_\_\_\_ Month/Year \_\_\_\_\_

On the chart below enter your name when eating a meal **in the home using food in the home purchased for the clients**. Do not mark the box if you bring your own meal or do not eat the meal served to consumers. Do not mark the box if the meal is purchased in the community from a restaurant.

Day	Breakfast Staff	Lunch Staff	Dinner Staff
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

1. It is generally expected that employees should bring their own meal when they are scheduled to work through a meal time.
2. In some circumstances, it may be necessary for staff to eat the food purchased for the client at the home. Your supervisor should always be informed and the In Home Meal Count for Staff form should be marked. If not approved, staff will be charged for the meal
3. On scheduled 24 hr shifts, employees should bring a brown bag lunch, and then CICL will provide you dinner (employee is expected to eat the food with clients prepared at the home). Staff will not be charged for this meal but the meal needs to be marked on the In Home Meal Count for Staff form.